



Worker Screening Form to Work with Minors

STATEMENT OF POLICY FOR WORKERS WITH CHILDREN OR STUDENTS

We appreciate your willingness to serve in Ministry at Lake Pointe. Please take the time to complete this screening form and return it to the church office. The following policies reflect our commitment to provide protective care for all our children, students, and volunteers who participate in church-sponsored activities.

- Adults who have been convicted of either sexual or physical abuse of a child should not volunteer service in any church-sponsored activity or program for children under eighteen years of age.
- Adult survivors of childhood sexual abuse need the love and acceptance of the church family. Individuals who have such a history should discuss their desire to work with children under eighteen years of age with a church counselor prior to engaging in any volunteer service.
- All adult volunteers working with children under eighteen are required to be active members of Lake Pointe Church for a minimum of six months. Any exception must be reviewed by the age-group staff and Minister over that area.
- Two adults should be in the room at all times. (The only exception to this is in Student Ministry where there is a division leader present in the general area).
- Adult volunteers should immediately report to their supervisor any behaviors which seem abusive or inappropriate.

Write a paragraph summarizing the circumstances surrounding your acceptance of Christ as your Savior. (Use an additional sheet of paper if necessary).

Personal References (not former employees or relatives)

Name: _____	Name: _____
Address: _____	Address: _____
Telephone: _____	Telephone: _____
Email: _____	Email: _____
Name: _____	Name: _____
Address: _____	Address: _____
Telephone: _____	Telephone: _____
Email: _____	Email: _____

THE INFORMATION CONTAINED IN THIS APPLICATION IS CORRECT TO THE BEST OF MY KNOWLEDGE. I AUTHORIZE ANY REFERENCES OR CHURCHES LISTED IN THIS APPLICATION TO GIVE YOU ANY INFORMATION (INCLUDING OPINIONS) THAT THEY MAY HAVE REGARDING MY CHARACTER AND FITNESS FOR CHILDREN OR STUDENT WORK. IN CONSIDERATION OF THE RECEIPT AND EVALUATION OF THIS APPLICATION BY LAKE POINTE, I HEREBY RELEASE ANY INDIVIDUAL, CHURCH, STUDENT ORGANIZATION, CHARITY, EMPLOYER, REFERENCE, OR ANY OTHER PERSON OR ORGANIZATION, INCLUDING RECORD CUSTODIANS, BOTH COLLECTIVELY AND INDIVIDUALLY, FROM ANY AND ALL LIABILITY FOR DAMAGES OF WHATEVER KIND OR NATURE WHICH MAY AT ANY TIME RESULT TO ME, MY HEIRS, OR FAMILY, ON ACCOUNT OF COMPLIANCE OR ANY ATTEMPT TO COMPLY, WITH THIS AUTHORIZATION. I WAIVE ANY RIGHT THAT I MAY HAVE TO INSPECT ANY INFORMATION PROVIDED ABOUT ME BY ANY PERSON OR ORGANIZATION IDENTIFIED BY ME IN THIS APPLICATION.

I HEREBY GIVE MY PERMISSION FOR LAKE POINTE CHURCH TO OBTAIN INFORMATION RELATING TO MY CRIMINAL HISTORY RECORD THROUGH THE VOLUNTEER CENTER OF LAKE POINTE'S CHOICE. THE CRIMINAL HISTORY RECORD, AS RECEIVED FROM THE REPORTING AGENCIES, MAY INCLUDE ARREST AND CONVICTION DATA AS WELL AS PLEA BARGAINS AND DEFERRED ADJUDICATIONS. I UNDERSTAND THAT THIS INFORMATION WILL BE USED, IN PART, TO DETERMINE MY ELIGIBILITY FOR A VOLUNTEER POSITION WITH THIS ORGANIZATION.* I ALSO UNDERSTAND AS LONG AS I REMAIN A VOLUNTEER HERE, THE CRIMINAL HISTORY RECORDS CHECK MAY BE REPEATED AT ANY TIME. I UNDERSTAND THAT I WILL HAVE AN OPPORTUNITY TO REVIEW THE CRIMINAL HISTORY, AND A PROCEDURE IS AVAILABLE FOR CLARIFICATION IF I DISPUTE THE RECORD AS RECEIVED.

I, THE UNDERSIGNED, DO, FOR MYSELF, MY HEIRS, EXECUTORS AND ADMINISTRATORS, HEREBY REMIS, RELEASE AND FOREVER DISCHARGE AND AGREE TO INDEMNIFY LAKE POINTE CHURCH AND EACH OF THEIR OFFICERS, DIRECTORS, EMPLOYEES, AND AGENTS HARMLESS FROM AND AGAINST ANY AND ALL CAUSES OF ACTIONS, SUITS, LIABILITIES, COSTS, DEBTS AND SUMS OF MONEY, CLAIMS AND EMANDS WHATSOEVER, AND ANY AND ALL RELATED ATTORNEYS' FEES, COURT COSTS, AND OTHER EXPENSES RESULTING FROM THE INVESTIGATION OF MY BACKGROUND IN CONNECTIONS WITH MY APPLICATION TO BECOME A VOLUNTEER/STAFF MEMBER.

SHOULD MY APPLICATION BE ACCEPTED, I AGREE TO BE BOUND BY THE BYLAWS AND POLICIES OF LAKE POINTE AND TO REFRAIN FROM UNSCRIPTURAL CONDUCT IN THE PERFORMANCE OF MY SERVICES ON BEHALF OF THE CHURCH.

I FURTHER STATE THAT I HAVE CAREFULLY READ THE FOREGOING RELEASE, "VOLUNTEER CODE OF ETHICS," AND KNOW AND FULLY AGREE TO THE CONDITIONS AND CONTENTS THEREOF, AND I SIGN THIS RELEASE AS MY OWN FREE ACT. THIS IS A LEGALLY BINDING AGREEMENT WHICH I HAVE READ AND UNDERSTAND.

Applicant's Signature: _____ Date: ___/___/___

Please print name

Please list maiden name or any other names used

*Criminal record will be received and reviewed by a member of the church staff and only those offenses that would endanger the welfare of children will be used to determine the eligibility of serving as a volunteer

FOR OFFICE USE ONLY

Date Received: ___/___/___ Campus: _____

ASSIGNED TO: Preschool Grade School Student Missions Sports Other: _____

Interview conducted on: ___/___/___
DATE

References Checked:

Reference Contacted: _____ / /
NAME DATE

Email: _____

Comments: _____

Reference Contacted: _____ / /
NAME DATE

Email: _____

Comments: _____

Reference Contacted: _____ / /
NAME DATE

Email: _____

Comments: _____

Reference Contacted: _____ / /
NAME DATE

Email: _____

Comments: _____

Criminal Background Cleared: ___/___/___
DATE

Notes: _____

CODE OF ETHICS:

- 1) Volunteers shall adhere to Behavior Guidelines (below).
- 2) Volunteers shall not abuse children including:
 - a) Physical Abuse – strike, spank, shake, slap
 - b) Verbal Abuse – humiliate, degrade, threaten
 - c) Sexual Abuse – including inappropriate touching and exposure
- 3) Volunteers must adhere to the following conditions regarding children’s personal hygiene:
 - a) At no time should a Volunteer and child be alone in a bathroom with the door closed.
 - b) Volunteers should only change diapers in the presence of another adult.

Name: _____
LAST

FIRST

 APPROVED DENIED